

## **Hooghly Women's College**

### **Application for Cancellation of Admission and Refund of Admission fees**

1. Name of the applicant :
2. Mobile Number of the applicant :
3. Email of the applicant :
4. Student Code (e.g. HOG25xxxxxxx) :
5. Application Code (e.g. A00xxxxxxx) :
6. Major Subject :
7. Amount Paid :
8. Account details for refund of the fees (\* Please see the details given below)
  - Name of the Bank :
  - Name of the Branch :
  - IFS Code of the Branch :
  - Account No :
  - Name of the account holder :
9. Reason for cancellation of admission:

I do hereby declare that I have carefully read the instructions. All particulars stated above are true and correct to the best of my knowledge and belief. If any information provided is false or incorrect, I shall abide by the actions and decisions taken by Hooghly Women's College.

\_\_\_\_\_  
Signature of the Guardian with date

\_\_\_\_\_  
Signature of the Student with date

- \* Attach the confirmation slip received from the college after physical verification of documents.
- \* Attach Cancelled Cheque or copy of the First page of the Passbook where the amount will be transferred.
- \* Account holder must be the applicant herself or her parent for claiming the refund of fees.
- \* Refund process will be initiated after completion of online admission process as notified by the University.